



District Affiliated Church Quarterly Report

The pastor of a District Affiliated Assembly is responsible to send a completed quarterly report to the District Office and the Sectional Presbyter. (See District Affiliated Bylaws, Article VII. Section 2(e))

Quarter: _____ Church _____ Pastor _____

1. Weekly average AM Sunday Worship attendance: _____ Weekly average for visitors: _____

2. Total **active** members: _____

3. As **required** by The District Affiliated Assemblies Bylaws, indicate the ministries the church supported this month:

____ 1% District Unified Budget ____ 1% District Church Revitalization/Church Planting ____ U.S. & World Missions

4. List any delinquent accounts with explanation and action plan _____

5. Did you arrange a meeting with your presbyter this quarter? ____ Yes ____ No

*The District Affiliated Assemblies Bylaws requires you to meet with your presbyter.
It is your responsibility to call and make the appointment.*

6. Do you have current background checks on all individuals working with minors? ____ Yes ____ No

7. The church is required to have a current liability insurance policy which includes counseling? Please attach a copy for the current policy period.

8. Are you filing W2 and/or 1099 for your employees and contract workers? ____ Yes ____ No

9. How can we pray for you? _____

*Please complete the attached financial report for the last three months. Forms should be sent to your presbyter **and** to the District Office at the end of each quarter. Quarterly Report due dates:
Jan-March - due April 15 April-June - due July 15 July-Sept - due Oct 15 Oct-Dec - due January 15*

Policies Regarding Pastors of District Affiliated Churches

The Pastor of a District Affiliated Church is responsible to:

- Complete and send the monthly report and a detailed financial statement to the District Office and the sectional presbyter as required by the District Affiliated Bylaws
- Understand and agree to abide by the Constitution and Bylaws for District Affiliated Churches
- Be faithful in giving tithes to the District Council as required by the District Bylaws
- Attend district and sectional meetings
- Give 1% of income to the unified budget and 1% of income to Church Revitalization/Church Planting
- Encourage the church to participate in Light-for-the-Lost, Speed-the-Light, BGMC and other district and national ministries

Church Name: _____

Income Statement

City: _____

For the
Quarter
Ending

_____ Month

_____ Date

_____ Year

Checking Account Beginning Balance:

Revenue

Tithes and Offerings
Designated Offerings
Building Fund
Sunday School
Missions
List any other funds:

Total Revenues

-

Expenses

Salaries and Wages
Housing Allowance
Health Insurance and Employee Benefits
MBA/Retirement Contributions
Telephone and Internet
Utilities
Mortgage Payments
Repairs and Maintenance
Church Insurance
Benevolence and Flowers
Christian Education
Kids Church
Worship
Promotion
Capital Equipment
Missions
Youth
Guest Speakers/Musicians
SCAG 2% Fund Support (Unified & Church Planting)
Office Supplies
Evangelism and Community Outreach
Postage
Lawn Care
SCAG Church Plant Loan Repayment (10%)
Loan Payments to Church Plant Organizations
List any other Expense accounts:

Total Expenses

-

Net from all Sources

-

Transfer to Saving Account

-

Checking Account Ending Balance:

-