



SCHOOL OF MINISTRY

Student Handbook

****Revised July 2025***

INTRODUCTION TO THE SOUTH CAROLINA SCHOOL OF MINISTRY

Welcome

The administration, faculty and [Network](#) Presbytery of the South Carolina Assemblies of God welcome you to the **SOUTH CAROLINA SCHOOL OF MINISTRY**.

Our Mission

Our mission is to help aspiring ministers and those in active ministry achieve the education and skill training necessary to receive and advance in ministerial credentialing with the Assemblies of God.

If you are interested in obtaining ministerial credentials with the Assemblies of God, we recommend that you first review the basic qualifications found in the ministerial credentials guidebook under the credential page of the South Carolina Ministry Network website at www.ag4sc.com. Please note that completion of SC SOM classes does **not** automatically grant credentials with the Assemblies of God. A separate application and approval process for credentials must be done through the SC Assemblies of God Network office.

We also exist to serve church members and volunteer leaders who desire to enhance their Bible knowledge or ministry skills for volunteer ministry in the local church.

About Us

The Network Presbytery of the South Carolina Ministry Network of the Assemblies of God approved the formation of the South Carolina School of Ministry (SC SOM) in January 2011 to help those called into ministry expedite the processing of their ministerial credentials. A second purpose was to provide local congregations with the means to enroll and equip local leaders and teachers.

The Director of the SC SOM is Dr. Terry Roberts, Founding Pastor of Trinity Church, Columbia, SC. Terry received his doctoral degree at the Assemblies of God Theological Seminary, Springfield, MO. Pastor Roberts is also one of our instructors.

The SC SOM Board is comprised of the three executive officers of the SC Ministry Network (Superintendent Robert Sandler, Assistant Superintendent Larry Burgbacher, and Secretary Treasurer Chuck Hill) along with the Director, Terry Roberts.

Our SC SOM Coordinator is Mrs. Ashley Hendrix. Ashley works in the SC Ministry Network office in West Columbia and is available to answer questions related to the SC SOM and to assist students and instructors. Ashley can be reached at SC.DSOM@ag4sc.com or (803) 936-0541.

Partnership with Global University

To provide the best learning experience possible, we constantly strive to innovate and improve what we offer our students. With this in mind, in 2025 we entered into a partnership with Global University's Berean School of the Bible to provide our course curriculum through their online platform.

Affiliations

In addition to its affiliation with the South Carolina Ministry Network, the SC SOM is also affiliated with the Assemblies of God Association of District Schools of Ministry (ADSOM). The Association exists to facilitate the mission of the church by promoting and enabling the training of ministers and Christian workers through District Schools of Ministry. It also seeks to ensure that its affiliated SOMs follow best practices in their education ministry.

We also partner with Global University's Berean School of the Bible which provides our course curriculum through their online platform.

Educational Philosophy

The SC SOM seeks to take the student into the Scriptures, bringing about an intelligent and spiritual understanding of the truth of God's Word and providing them with an organized method of studying the Bible.

A standard of excellence is set before the students to ensure a satisfying learning experience through their pre-class independent study and through interaction with their instructor and fellow students during and after the class session. An effort is made to cultivate awareness in the students to creatively and responsibly present the good news of Jesus and His kingdom.

Academic excellence, spiritual experience, and skill development are the goals set forth in the classroom. Students are encouraged to acquire knowledge necessary for obtaining ministerial credentials in each level of ministerial recognition.

Class Schedule

The SC SOM classes begin in September and end in May. There is one class session for each course. Typically, classes meet on the first Saturday of each month. There are some exceptions to avoid holiday conflicts.

School Venue

We are currently holding all classes via Zoom. Prior to class, your instructor will communicate with you through an email containing the Zoom link and other information.

Student Enrollment

To enroll in the SC SOM, there is a one-time new student enrollment fee of \$100.

For New Student Enrollment and Course Registrations [Click HERE](#) or visit www.ag4sc.com > School of Ministry > Scroll down to Class Registration > Click desired class on Course Calendar.

Course registration is done on a class by class basis.

Registration for any course is closed on the 15th day of the month prior to the scheduled class session for that course.

The student must agree to abide by the terms set forth in this Catalog & Student Handbook.

Enrollment Fee, Course Costs, and Refund Policy

The fee structure of the SC SOM is designed to make admission affordable for everyone. **The course fee includes all textbooks and learning materials required for the course. It also includes the class session and access to the instructor for questions about the course both before and after the class session.**

One Time New Student Enrollment Fee - \$100		
LEVEL 1 Certification 9 Courses	LEVEL 2 Licensed 9 Courses	LEVEL 3 Ordination 7 Courses
Each course- \$150	Each course- \$150	Each course- \$150

***If you withdraw from a course at least 15 days before the class date, you will receive a refund of half the course tuition fee. If you withdraw less than 15 days before the class date, you forfeit the entire course tuition fee.**

Scholarships

The SC SOM currently does not have a scholarship fund to offer scholarships. Costs of enrollment and tuition are kept at a very low price for the high quality of education offered, making it affordable for almost everyone.

Local congregations may pay enrollment fees and tuition for qualified persons within the congregation, thus providing scholarships locally.

Faculty

The administration and faculty of the SC SOM, in keeping with requirements of ADSOM, fully subscribe to the Statement of Fundamental Truths of the Assemblies of God and are committed to proclaim and support the principles and polity of the Assemblies of God. They commit themselves to provide training that meets the educational requirements for ministerial credentials.

Our select faculty are chosen from among some of the finest Bible teachers and ministry leaders in the South Carolina Ministry Network. Each instructor is committed to help you learn content and develop skills to equip you for ministry. Most of our instructors are veteran pastors and several of them have post-graduate ministry-related degrees.

The administration and faculty seek to integrate spiritual formation, relationship building and academic achievement to provide a unique learning experience for students as prescribed in 2 Timothy 2:15: “Be diligent to present yourself approved to God as a workman who does not need to be ashamed, accurately handling the word of truth” (NAS).

Curriculum and Internships

The SC SOM offers all courses required by the General Presbytery of the Assemblies of God for credentialing requirements. We partner with the Berean School of the Bible (Global University) to provide excellent content for each course. Upon enrolling for a course, the student will be given access to the Global University online platform for the course material.

Ministerial Internships are also conducted through the Berean School of Bible. Internship courses are a requirement for making application for Assemblies of God ministerial credentials.

At times, other courses may be offered as electives to enhance and enrich biblical and ministry knowledge, skills and experience to advance the gospel.

Requirements for Course Completion

1. Complete your pre-class preparation by reading the “Independent-Study Textbook” on the Global University online platform.
2. Attend and participate in the SC SOM class session scheduled for your course.
3. Complete the Final Exam on the Global University online platform.
4. Complete and submit your “Applied Ministry Essay” through the Global University online platform.

Grades: Your course grades will be available through your Global University online portal.

Schedule of Courses and Classes

For specific class dates, please visit www.ag4sc.com > Scroll down to SC SOM REGISTRATION. Instructors are subject to change.

Class Preparation, Attendance and Etiquette

Students may not attend classes until all requirements for pre-class study are met.

1. Access your portal on the Global University Website.
2. For Bible courses, carefully read the book of the Bible corresponding to the course.
3. Read the online Independent-Study Textbook (IST) for your course on the Global platform. You are not required to view the lecture videos or complete the practice quizzes. However, for the most comprehensive learning experience, we recommend that you utilize these resources if possible. We

also recommend paying close attention to the Lesson Objectives for each session, as your final exam will be based on these topics.

4. There is only one class session for each course, and attendance and participation are required for course credit. Currently, all classes are held via Zoom and begin at 9 A.M. and last about three hours. The class session will include the instructor's lecture and review of the Lesson Objectives in the IST. Have a notebook ready to take class notes.

How to Prepare for the Final Exam

Pay careful attention to the "Lesson Objectives" in each section of your online Independent-Study Textbook (on the Global University platform). Be sure you understand these key topics and can answer questions derived from them. Your online exam will be based on these Objectives. During the class session, your instructor will review these Objectives and allow time for questions.

Ministerial Internships are done through the Berean School of Bible (Global University). Ministerial Internships are required if you are seeking ministerial credentials with the Assemblies of God. You can begin the Internship at any point during your studies in the particular level of credential you are currently enrolled in.

Standards of Academic Integrity and Courtesy

"May integrity and uprightness protect me, because my hope, Lord, is in you" (Psalm 25: 21).

Registration in the South Carolina School of Ministry requires adherence to basic standards of academic integrity and courtesy. Any violation of these standards may result in disciplinary action ranging from lowering a grade to dismissal from the SC SOM, depending on the severity of the infraction. In addition, a notation of the violation will be placed in the student's permanent file, which is reviewed by the credential committee and by the Presbytery during the credential processing with the South Carolina Ministry Network of the Assemblies of God.

The following examples represent some basic types of behaviors that are unacceptable. (This is not an exhaustive list.)

- Submitting work done by someone else as your own.
- Copying or paraphrasing someone else's essays, projects, or other work and submitting it as your own.

Students are expected to complete the required course assignments by their own efforts. While it is reasonable and beneficial for two or more students from the same family, church, or community to study together, it is essential that each student's work be his or her own endeavor.

Students should demonstrate respect toward instructors and other students. No personal web-surfing, emailing, or social networking is permitted during class sessions.

South Carolina SOM is a Christian ministry development program serving to equip men and women to fulfill God's calling on their lives. Christian conduct and character are expected among students and faculty and should guide all written and verbal communication and assignments.

Please scroll to the Student Acknowledgement page below . . .

Student Acknowledgement

After reading the student handbook, first time students should sign their name below to indicate they have read and agree to abide by all SC SOM guidelines mentioned in the student handbook.

E-mail a PDF copy of this page to sc.dsom@ag4sc.com

I agree to abide by the terms set forth in this Catalog & Student Handbook.

Print Name _____

Signature _____

Date _____

Register for SC SOM at www.ag4sc.com